

NEW EMPLOYEE FORM

WELCOME TO ACCELERATED GREEN WORKS!

Please fill out the following information (in full and to the best of your ability). If you have any additional questions, feel free to ask at any time. We are excited to have you help build our team!

PERSONAL INFORMATION

Name _____
Address _____

Email _____
Phone _____
Can you text to this phone? **Yes / No**

EMERGENCY CONTACT INFORMATION

Name _____
Address _____

Email _____
Phone _____
Relation? _____

Are you over the age of 18? **Yes / No**

Have you graduated from high school? **Yes / No**

Are you legally eligible to work in the United States? **Yes / No**

Do you have a valid drivers license? **Yes / No**

Do you have a valid commercial drivers license (CDL)? **Yes / No**

Do you have any allergies? If yes, list them here. **Yes / No**

Do you have any history of injury or illness? If yes, list them here. **Yes / No**

Have you ever been convicted of a felony? If yes, list them here. **Yes / No**

REFERENCES

Please list the name of at least two individuals (excluding family members) that we can contact to verify your previous experience, general character and work ethic.

Name _____
Email _____
Phone _____
Relationship _____

Name _____
Email _____
Phone _____
Relationship _____

AVAILABILITY

Please provide us with a copy of your current school schedule or anticipated work availability and indicate how many hours you would ideally work each week.

_____ **anticipated hours per week**

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PREVIOUS EXPERIENCE & SKILLS

- Have you ever operated a skid steer (more than just driven)? **Yes / No**
- Have you ever operated a Walker zero-turn mower? **Yes / No**
- Have you worked in the construction industry before? **Yes / No**
- Have worked in the landscaping industry before? **Yes / No**
- Have you worked with concrete (or at least observed its install)? **Yes / No**
- Have you installed any fence or decking materials in the past? **Yes / No**

List any other relevant skills or experiences you have had below.

FORMER EMPLOYMENT

Please list the name of at least two businesses that you have worked for in the past. We will use this information to verify your previous job-related experience, injury history (if any) and reliability, etc.

Name	_____	Name	_____
Email	_____	Email	_____
Phone	_____	Phone	_____
Company	_____	Company	_____

EMPLOYMENT DETAILS

Starting wage requested (based on observed experience and skills) : \$ _____

Anticipated start date : ___ / ___ / _____

AUTHORIZATION

I hereby certify that the information provided within this form is truthful and an accurate reflection of my skills, past experience and availability. I have read and fully completed this form and I understand that falsifying any information herein is grounds for dismissal from the company.

I authorize Accelerated Green Works to verify my references and allow those references to disclose information to the company representatives regarding my character and previous experience.

I understand that work will be provided based upon availability and weather conditions. I agree to work according to my availability listed above and understand that my quality of work reflects the company image. I will work to learn the skills necessary to complete each job to the best of my ability.

Print Name

Sign Name

_____/_____/_____
Date